

Guidelines for vehicle condemnation

Guidelines for vehicle condemnation, in terms of distance run (in kilometers) and length of use (in years) whichever is later.			
S.No.	Type of vehicles	Kilometres	Years
1	Motor vehicles fitted with engines up to 20 HP (RAC). CC needs to be converted into HP	1,50,000	6.5
2	Motor cycles fitted with engines of 3.5 HP (RAC) or above	1,20,000	7
3	Motor cycles fitted with engines of less than 3.5 HP (RAC)	1,20,000	6
4	Tractor The life of a tractor shall be taken as 10,000 hours or 10 years, whichever is reached later.	10000 Hrs	10
* “PROVISION OF REPLACEMENT OF VEHICLE IN THE FIVE-YEAR PLAN EFC AND ANNUAL BUDGET SHOULD BE AVAILABLE BEFORE INITIATING CONDEMNATION PROCESS”			

Authority to issue Vehicle Inspection Report

A vehicle is eligible for condemnation only after a certificate has been obtained from one of the following authorities to the effect that the vehicle is not fit for any further economical use:

- (i) An Electrical and Mechanical Workshop of the National Airports Authority
- (ii) The Workshop of a State Road Transport Corporation
- (iii) At locations where workshops mentioned at (i) and (ii) are not available, Transport Workshops under the Central or State Government Departments.
- (iv) RTO/DTO

VEHICLE INSPECTION REPORT

Name of Krishi Vigyan Kendra

1.	Date of Inspection	
2.	Particulars of Vehicle:	
	Vehicle Regn. No.	
	Engine No.	
	Year of Manufacturing	
	Total Kms covered	
	Make & Type	
	Chassis No.	
	Horse Power	
3.	Mechanical and Electrical Condition	
	Engine	Require Major overhaul
	Compressor	Compression pressure cylinder Poor/Satisfactory/Good
	Engine Pick Up	Poor/Satisfactory/Good
	Top Oil	Required/Not Required
	Major Oil	Required/Not Required
4.	Transmission System	
	Clutch	Slip/Spin/Pulsation/Noisy/Need OH/Satisfactory/Good
	Gear Box	Huming/Noisy/Gear Slip Out/ Need OH/ Satisfactory/ Good
	Pop Shaft	Vibration/Metallic/Rattle/S
	Differential	Huming/Regular/Knock/ Knowing While Turning/Need OH
5.	Steering and Suspension	Rattling/Stiff & Hard Steering Noisy/Need OH/Satisfactory/ Good
6.	Brake System	Spongy/Less Effective/Pulling Sidewise/Need OH/ Satisfactory/Good
7.	Cooling System Radiator	Rustation/Damaged/Choked/Need Repair/Replacement/Satisfactory/Good
8.	Chassis and Body	Rattling/Rust Eaten/Partially/Needs Repair/Complete Body & Floor Need Renovation/Satisfactory/Good
9.	Painting	Only Touch up/Need Repainting/ Satisfactory/Good
10.	Upholstery	Need Minor Repair/Full Upholster Repair/ Satisfactory/Good
11.	Electrical System	Starter Motor & Dynamo: Need OH/ Satisfactory/ Good
12.	Electrical & Wiring	Due for Rewiring /Satisfactory/Good

The vehicle is of _____ model and has already covered a mileage of _____ kms so far and an amount of Rs. _____ has already been spent on the vehicle.

In view of the heavy expenditure to be incurred on the vehicle, the vehicle is found to be beyond economical repairs. Hence, recommended for condemnation.

Motor Vehicle Inspector / R.T.O.

PROFORMA FOR SENDING PROPOSALS FOR CONDEMNATION OF VEHICLE

1.	Type of vehicle	
2.	Horse Power of Vehicle	
3.	Registration No.	
4.	Date of Purchase	
5.	Prescribed life for condemnation under Govt. of India Rules	
6.	Actual life o the date of making proposal for condemnation	
7.	No. of Kilometers prescribed for condemnation	
8.	No. of kilometers actually covered	
9.	Name of the Authority prescribed for certifying condemnation under Govt. of India Rules	
10.	Name of the authority whose certificate is attached. (This should be ensured as condemnation proposal will not be considered without this certificate)	
11.	<p>In case the vehicle does not qualify for the condemnation for want of completion of its life or coverage of kilometers, what are the justifications for declaring it as condemned in relaxation of the said conditions? Detailed justification for this should be given and it should be certified as follows;</p> <p>It is certified that the vehicle is not required to be condemned due to negligence or neglect but because of reasons beyond control of the Driver/ Mechanic/ In-charge of the Vehicle</p>	
12.	Any other information	

CHECK LIST

For processing the proposal for purchase of vehicle

Name of the Institute:-

Sl. No.	Check Point	Details	Ref. in file
1.	Number of vehicle available (after condemnation) with details thereof (Type, Year & Km run)		
2.	Number of drivers available (regular)		
3.	Whether driver is available to run the proposed Vehicle to be purchased?		
4.	Whether Condemnation certificate is issued (by the Authority mentioned in DFPR issued by MoF)		
5.	Whether the vehicle has completed the life as indicated in Staff Car Rules, i.e. 1,50,000 KM and 6 ½ years, whichever is reached later.		
6.	Year of Condemnation (if the old vehicle was condemned more than a year ago, detailed justification for the proposed purchase of vehicle may be given)		
7.	Type of condemned vehicle		
8.	Type of vehicle to be purchased		
9.	Whether the proposed staff car/utility vehicle is available at DGS&D rate contract (indicate validity date of the contract)?		
10.	Whether Net Dealer Prince of the proposed vehicle is less than/ equal to Rs.4.75 lakh at DGS & D rate contract?		
11.	BE/RE provision under Non-Plan, Grant-in-Aid-Vehicle for the Current Financial Year		
12.	IMC approval for the vehicle to be purchased		
13.	Justification for procurement of vehicle and why the purpose cannot be served by hiring of vehicle		
14.	Details and number of vehicles purchased during the last 02 years and expenditure thereof		

Signature: _____

Name & designation: _____